**NOTICE OF ANNUAL GENERAL MEETING**

The Fifty First Annual General Meeting

of

The English Teachers Association of Queensland Inc.

will be held on

17th March, 2018

commencing at 8:45am sharp

at

St Aidan’s Anglican Girls School, 11 Ruthven Street, Corinda.

**AGENDA:**

1. Opening and Welcome

2. Attendance and Apologies

3. President’s Address

4. Treasurer’s Report, including the Auditor’s Report

5 Secretary’s Report

6. Election of 2018-19 Office-Bearers and Committee Members

7. Appointment of Auditor

8. General Business: Life Membership

9. Close

**NOMINATIONS:**

Nominations are called for the following positions:

1. President
2. Vice-President
3. Secretary

4. Treasurer

5. Membership Secretary

6. Committee Members (12 maximum)

Nominations for the above executive positions (1-5) must be submitted in writing to the Administration Officer seven days before the Annual General Meeting (10th March, 2018).

If sufficient nominations for the 12 ordinary committee member positions are received prior to the AGM, no further nominations will be accepted from the floor. However, if there are still vacancies to be filled, the President may call for nominations from the floor of the meeting.

**Trish Purcell**

**Administration Officer – ETAQ Inc.**

**PO Box 3375**

**STAFFORD QLD 4053**